



**Long Island RPC Children and Families Subcommittee Q1 Meeting**  
**Thursday 2/11/21 10:30 am – 12 pm**  
Held through Zoom

**Minutes**

**Introductions** – meeting convened at 10:33 am. Attendance taken through chat feature.

**Presentation on CHAMP** – Bradley Baer – FCA. Flyer provided in the calendar invite and also added to the chat.

**De-Designation** – Briefly reviewed newly de-designated agencies from HCBS Services since last Quarter meeting as per LIFO. No new designated providers.

**LI Children’s Medicaid Service Finder** – Reviewed the LI Children & Family Medicaid Service Finder through Smartsheets. Gave a demonstration of how the tool can be utilized. Asked for feedback in key areas:

- a. Wait list – how should this be defined. Group decided that both number of clients and estimated wait time would be best.
- b. Alerts for Updates – how often would be best to receive an alert to update information? – Consensus is keep it monthly. Can change it at any time if needed.
- c. CFTSS Forms – agencies were comfortable having the referral form attached to the Service Finder. Alyssa will reach out to obtain the forms to add them to the Service Finder.

*Other Feedback:*

- Would be helpful to add a title for the attachment, so users know that it is the referral form
- A notes section would be helpful to catch the nuances of specific services or areas where they can serve
- Connecting families on wait lists to Family Support Services that are open to all families in the counties
- Timestamp on the card to show when it was last updated

**HCBS Training Update** – Reviewed the trends seen in the Statewide information gathering to plan an HCBS Statewide training. Information will be presented to State Partners at 1 PM today. Will update group after the meeting on outcome/next steps.

**CFTSS/HCBS Learning Collaborative** – Reviewed the initial meeting, next meeting plans and initial areas of focus that were identified.

**Regional CFTSS Referral Form** - Discussed this possible solution to easing referrals across the Island.

- Group felt a regional CFTSS referral form would be helpful
- Would agencies accept the universal form? Answers varied including needing to check with others at the agency and most were unsure
- One agency needs their NPI number on it, so would not be able to use a regional form. Other agencies were asked if they had this and others said they do not. The NPI number may be specific to the 29-I providers
- Small Taskforce to assist with creating the form. Volunteers were gathered for this and a meeting will be scheduled

**Open Floor** – OMH – no updates

- Alyssa explained the current status of the RPC Project with funding. Alyssa will update everyone as more information is known. Meetings and issue development will continue as usual. Feedback is that they hope that the C & F continues as it has been helpful and positive work is being done.
- Possible areas to collect data on – how many kids are waiting and out of those waiting, how many have had ED visits or hospitalizations
- Look in to Crisis Intervention through CFTSS utilization through managed care partners

**2021 Meetings Updated** – changes made to not conflict with Regional Parent Advisory meetings.

5/20/2021 – 10:30 am

8/19/2021 – 10:30 am

11/18/2021 – 10:30 am

Meeting adjourned at 11:43 am

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